

Waukesha Catholic School System Presents



Title Sponsor: Couri Insurance Agency, Inc.

Volunteer Form

Your help is needed to continue the success of our annual auction! Please consider how you would like to contribute to the success of Waukesha Catholic's largest fundraiser.

Name: _____ Phone: _____

E-mail: _____ Student & class: _____

The following activities will all take place on **Saturday, February 11th**:

Pre-Auction:

_____ 7 am - 9 am Transportation of Auction Items to Country Springs

_____ 9 am - Noon Set up displays of Auction Items

_____ Noon - 3 pm Set up displays of Auction Items

At the Auction:

_____ 4:30 - 6 pm Early Check-in/Registration of Guests

_____ 5:30 - 7 pm Check-in/Registration of Guests

_____ 5:30 - 8:30 Raffle ticket Seller

_____ 5:45 - 7:45 Silent Auction Table Monitor

_____ 7:15 - 10:15 Data Entry (enter winning bid in computer)

_____ 8:30 - 9:30 Live Auction Spotter (helps bidders be noticed by auctioneer)

_____ 8:30 - 11 pm Check-Out (process payments for winning bidders)

_____ 10:30 - 11 pm Auction Table Clean up (help take down displays of auction items)

_____ Assign me where you need help, I am available all evening.

_____ I have a High School student, _____ name _____,

willing to volunteer the night of the auction.

Please contact Wendy Brown (262-446-9123 or wendybrown2802@sbcglobal.net) or Kim Vaughan (262-968-2292 or vaughandk@yahoo.com) with any questions concerning volunteering for this Night at Sea.