

January 26, 2010



Dear Parent/Guardian:

Thank you for your continued support of Waukesha Catholic. It is that time of year to begin the registration process.

The Pastors, Administration and the School Board have agreed to a 3% increase in tuition for the 2010-11 school year. The full cost of education is over \$5,000 per child. In addition to your tuition St. John Neumann, St. Joseph, St. Mary, and St. William contribute one third of the costs of educating your children. As a participating member of a Waukesha parish, your family tuition is significantly less than this amount because of the contribution that your parish makes to the Waukesha Catholic budget on your behalf. We urge you to support your parish by making a weekly parish contribution of at least \$15.

It is our hope to keep enrollment strong. The Refer-a-Family program was added to encourage you to talk to your friends and neighbors about the value of Waukesha Catholic, both in terms of academics and the spiritual formation which your children receive.

Additionally, Scrip profits continue to directly cut costs for the entire system. We feel that it is important to note that the Scrip tuition credit program will continue for the 2010-11 school year. Regular users of Scrip will receive a credit that will help offset the tuition increase. We also want to remind you that tuition assistance is available and want to encourage you to apply for it, if needed.

Your school tuition is one of our financial lifelines. In order to insure that we receive these tuition payments in a dependable manner, have up-to-date accurate records of these payments, and allow the flexibility in dealing with special family circumstances that may arise during the school year, we will continue to use **FACTS** Tuition Management Company to collect Waukesha Catholic monthly tuition payments.

Also included is a **FINANCIAL INFORMATION SHEET, which lists registration fees, your family tuition and payment options.**

It is our belief that when you send your child to the Waukesha Catholic School System, you place a high value on a quality, Christian-based education. For each of you the investment is personal, precious, and life-giving. May God's blessing be with you as we work together to provide the best for your children.

Sincerely,

A handwritten signature in cursive script that reads "Carolyn Caruso".

Carolyn Caruso  
Director, Waukesha Catholic

**See page two for new registration guidelines.**

Administrative Offices  
221 S. Hartwell Ave.  
Waukesha, WI 53186  
262.896.2929  
262.896.2934 (fax)

Waukesha Catholic  
Elementary School  
at St. Mary Campus  
520 E. Newhall Ave.  
Waukesha, WI 53186  
262.896.2932

Waukesha Catholic  
Elementary School  
at St. William Campus  
444 N. Moreland Blvd.  
Waukesha, WI 53188  
262.896.2920

Waukesha Catholic  
Middle School  
at St. Joseph Campus  
818 N. East Ave.  
Waukesha, WI 53186  
262.896.2930

St. John Neumann  
Supporting Parish  
2400 W. State Hwy 59  
Waukesha, WI 53189  
262.549.0223

January 26, 2010



## REGISTRATION GUIDELINES

Starting today and continuing through Wednesday, February 10<sup>th</sup>, 2010 you may register on-line. Because your child/ren is/are currently enrolled in Waukesha Catholic you have priority for placement for the new school year. After February 10<sup>th</sup> enrollment will be open to new families. The primary guardian, usually the father, may access registration through our website: [www.wcssonline.org](http://www.wcssonline.org). When you select Family Access you will see the 2010/11 Registration.

Please complete ALL the steps. Check each step as it is completed. You may pay your registration fee on-line with a credit card or attach a check to the printed page(s). Print out the registration page - STEP 2 – and send this page to the campus office with your check, or email this page to [Adminasst@wcssonline.org](mailto:Adminasst@wcssonline.org) if you use the on-line credit card payment.

You will need to register one student at a time. Select the student's name from the drop down STUDENT selection at the top of the screen. Only make one payment per family:

### Registration Fees:

One Student	\$80.00
Two Students	\$130.00
Three or more Students	\$155.00

We must have payment and the printed page to complete the registration process.

If you have questions please contact Teresa Landry  
262-896-2929, ext. 324  
[adminasst@wcssonline.org](mailto:adminasst@wcssonline.org)

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If you are not able to register on-line and would like a hard copy complete the following:

Last Name: \_\_\_\_\_

Currently enrolled student: \_\_\_\_\_ SJ/SM/SW  
Student to register: \_\_\_\_\_ Campus \_\_\_\_\_ Grade \_\_\_\_\_

Student to register: \_\_\_\_\_ Campus \_\_\_\_\_ Grade \_\_\_\_\_

Student to register: \_\_\_\_\_ Campus \_\_\_\_\_ Grade \_\_\_\_\_

Student to register: \_\_\_\_\_ Campus \_\_\_\_\_ Grade \_\_\_\_\_

If you have a new student coming to Waukesha Catholic you will need to fill out a new student registration form. Please complete the following and we will send you a form.

New student to Waukesha Catholic:  
Student to register: \_\_\_\_\_ Campus \_\_\_\_\_ Grade \_\_\_\_\_

**FINANCIAL INFORMATION**  
**Waukesha Catholic School System**  
**2010-11**

**REGISTRATION FEE**

One child	-	\$ 80	<b>This fee must accompany the registration forms.</b> If a family was on the previous year's waitlist, no fee is necessary. The fee is <b>refundable only if</b> placement in Waukesha Catholic cannot be made by Waukesha Catholic.
Two children	-	\$130	
Three or More Children	-	\$155	

**TECHNOLOGY FEE**

One child	-	\$ 50	<b>This fee will be added to the tuition amount</b> which will be payable through either of the tuition payment plans.
Two children	-	\$ 90	
Three or More Children	-	\$120	

**TUITION-Parishioner**

K4 (Preschool)	\$1711
K5 (Kindergarten) - Extended Day on Tuesday & Thursday	\$2090
K5 (Kindergarten) - Full Day	\$2892
One Child (Gr.1-8)	\$2892
One Kindergartner – Extended Day & One Child (Gr. 1-8)	\$4877
Two Children (K5 Full Day – Gr. 8)	\$5061
One Kindergartner-Extended Day & Two Children (Gr. 1-8)	\$6515
Three Children (K5 Full Day – Gr.8)	\$6564
One Kindergartner – Extended Day & Three Children (Gr. 1-8)	\$7273
Four Children (K5 Full Day –Gr. 8)	\$7310

**TUITION-Non Parishioner**

K5 (Kindergarten) - Extended Day on Tuesday & Thursday	\$3615
K5 (Kindergarten) - Full Day	\$4820
One Child (Gr. 1-8)	\$4820

**PAYMENT OPTIONS**

**Payment Plans:** **Full Payment** to Waukesha Catholic Business Office on or before August 1, 2010 (this entitles you to a 1% Tuition Discount)  
or  
**10 Monthly Payments- \$38 fee** - made to FACTS Tuition Management beginning August 1, 2010 through May 1, 2011  
- Either by automatic withdrawal (ACH)  
- Or Credit Card (MasterCard, Discover or American Express) with a "convenience fee" of \$2.50 per \$100 charged.

**PARISH SUBSIDY**

In order to qualify for Parishioner Tuition a family must be a member of one of the four Waukesha Catholic sponsoring parishes. Waukesha Catholic parish members are expected to:

1. Attend Mass regularly with their child/ren.
2. Participate in parish activities.
3. Contribute a minimum of **\$15 per week** to their home parish.

**BEFORE AND AFTER CARE PROGRAM**

Waukesha Catholic Before and After School Care is available at St. Mary and St. William Campuses. More information is available at the school campus office.



## Tuition Assistance Program

Waukesha Catholic realizes that the choice for Catholic education is often made at a great sacrifice for many families. Even with these many sacrifices made by a family, as tuition costs rise, the financial burden required can often make the choice unaffordable especially with multiple children attending Waukesha Catholic. It is with the commitment to provide Catholic education to all regardless of family income, that Waukesha Catholic maintains a Tuition Assistance Program for those families that wish to attend Waukesha Catholic and are not able to pay the full tuition.

Tuition Assistance is available to those families with children in K4 through Grade 8 at any campus of Waukesha Catholic. The family must be a registered member of one of Waukesha Catholic's supporting parishes.

- There is a box on the Registration Form to check indicating the family's interest in tuition assistance. Please mark this box when you register your child/children in Waukesha Catholic. Waukesha Catholic's Business Office will send you the tuition assistance application form.
- The family must complete the application and send it along with an application fee to FAIR - Financial Aid Independent Review, Inc
- Based on the information submitted in the application, FAIR evaluates a family's financial condition as it relates to their tuition obligation.
- A report of FAIR's assessment is sent to Waukesha Catholic's Business Office. These reports are reviewed and the amount of tuition assistance provided to the family will depend upon the FAIR assessment, any extenuating circumstances, and the tuition assistance funds that are available for that particular school year.
- Notification to those families that have applied for tuition assistance will be made prior to August 1. If they are to receive tuition assistance, they will receive a *Tuition Assistance Agreement Form* to sign and return to Waukesha Catholic's Business Office. The family's tuition will be adjusted prior to their first tuition payment. If a family is not eligible for tuition assistance, they will receive a letter indicating the assessment of their financial status by FAIR that made them ineligible for assistance.